

## Specific contractual regulation

### 1. Organising company

Beste Sammelfreunde UG (haftungsbeschränkt)  
Stechlinstr.5 - 10318 Berlin - Germany  
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### 2. Venue

Tribünenhalle Trabrennbahn Berlin Karlshorst  
Treskowallee 159 - 10318 Berlin (Entrance 1)  
Germany

### 3. Participation

(1) By submitting the application form, the participant bindingly declares his/her intention to participate at the design.Boerse\_Berlin from 4th to 6th October 2024.  
(2) The application does not guarantee the participation in the event. Design.Boerse\_Berlin reserves the right not to admit applicants or products to the event. Application deadline is September 15th 2024. Following this date applications are only considered as there is enough exhibition space.

### 4. Schedules for assembly, disassembly and deliveries

(1) Timetable:  
Exhibitors entrance and stand arrangement: Fr. from 10am. Exhibition times: Fr. 5 pm – 9 pm (Preview), Sat. to So from 10am to 5 pm. Disassembly: Thu 5pm to 9pm and/or Mon.10am – 2pm.  
The exchange is closed outside the specified selling hours. These schedules have to be respected in any case.  
(2) It is strictly forbidden to disassemble the exhibition stands before the end of the exhibition. Beste Sammelfreunde UG (haftungsbeschränkt) is entitled to compensate claims if this will be not respected.

### 5. Building regulations, safety regulations

(1) During assembly and disassembly and during the entire duration of the event, all legal accident prevention regulations and other safety regulations have to be respected.  
(2) The organiser's technical guidelines as well as information featured in the organiser's newsletters regarding the preparation and implementation of the exhibition have to be respected.  
(3) The exhibitor is responsible for safety regulations regarding stand safety and fire control.  
All tasks requiring the use of open flames, welding, cutting, soldering and melting need to be submitted to the organiser and can only be executed with permission.  
(4) The exhibitor must ensure that all stand constructions arranged by himself comply with the applicable fire protection regulations and are of B1 quality.  
At the request of the organizer or the authorities, the required fire protection regulations must be proven in writing.  
(5) Fire extinguishers and other permanently installed fire protection equipment located within the leased sales areas must remain freely accessible.  
(6) During the exhibition's opening times, the stand has to be permanently occupied by personnel.  
The participant is personally responsible for the supervision of the stand during opening hours and during the assembly/disassembly. Therefore, each exhibitor is responsible for the security of his objects, especially in the case of theft.

### 6. Important information regarding assembly

(1) The exhibitor takes over his rented sales area broom-clean and without further superstructures.  
(2) Power cables, junction boxes, lamps, ladders and other utensils required for stand construction must be carried by the exhibitor.

(3) Ceiling suspension points are not possible due to the building.  
(4) The floor of the venue must not be painted or drilled into. Adhesive tapes must be removed without leaving any residue. Drilling into the walls of the building is not permitted.

### 6.1. Venue – Description:

(1) The size of the hall is 23 x 46 meters.  
(2) The edge spaces along the two long sides have a clear room height of 2.30/2.50 meters.  
(3) The edge spaces along the two narrow sides and the spaces in the middle have a height of over 6 meters.  
(4) The hall is completely glazed to the beer garden (not active). There are hooks in the window frames that allow you to hang and unhang the windows.  
(5) At the back of the long sides there are fixed betting counters that cannot be used. At the back of the long side facing the racetrack there are also stairways and the disabled toilet, which cannot be used or must be left free.  
> > **Plan sketch with the exact dimensions.**

### 7. Important information regarding transport

(1) The arrival and departure takes place via 3 entrances.  
(2) Access via Treskowallee 159 (entrance 1)  
(3) The eastern entrance is not at ground level and is only accessible via stairs. The western entrance is accessible via a sloping ramp. Here, transport is also possible via hand trucks.  
(4) It is essential to bring your own suitable trolleys, as none are available on site.  
(5) Loading and unloading should be carried out quickly.  
(6) All vehicles must leave the loading point immediately after loading and unloading.  
(7) You can park your vehicle on the free parking or dealers directly on the horse track.

### 8. Hygiene measures & corona rules

The organizer will inform them in time before the event about the corona rules to be followed in each case by mail.

### 9. Liability

If the event has to be changed or cancelled due to force majeure (adverse weather conditions, official orders, terrorism, epidemics, etc.), the organizer shall not be liable for any inconvenience, expenses, costs, losses or damages incurred by the exhibitor. In this case, stand fees will be refunded only partially, taking into account the expenses already incurred by the organizer.

Status: January 2024, subject to change